

WINCH HOUSE



Reaching into the community



**NEIGHBOURHOOD
HOUSES BARWON**

WINCHELSEA COMMUNITY HOUSE

2021 ANNUAL REPORT

WINCHELSEA COMMUNITY HOUSE A6247K
ABN 48 932 340 254
28 Hesse Street, Winchelsea, Vic 3241
PH: 5267 2028 Email: reception@winchhouse.org.au



Annual General Meeting
Thursday 14th October 2021 at 10.00 am

Via Zoom Link

Agenda

Welcome-Tony Phelps – Chairperson

Minutes of Previous Meeting 29/10/20

House Reports:

- **Chairperson (Tony Phelps)**
- **House Co-ordinator (Wendy Greaves)**
- **Treasurer and Bookkeepers Reports (Gill Davies)**
- **Child Care Co-ordinator (Tina Farmer)**
- **Adult Education Co-ordinator (Thurid Pfeiffer-Busby)**
- **Auspice groups**
 - Winchelsea Men's Shed and Community Garden (Frank Jelliff)**
 - Wensleydale Rural Community Group (Christine Trotter)**
 - Winchelsea Youth Leisure Drop-In (WYLD) (Monique Davis/Robyn Black)**
 - Winchelsea Wildlife Shelter (Barbara Reyland)**
 - Wurdale & Surrounds Recovery Network (Frank Dean)**

Election of Winchelsea Community House Committee of Management Executive and General Members (Kai Whyte – NH Barwon Coordinator)

WINCHELSEA COMMUNITY HOUSE A6247K
MINUTES OF THE ANNUAL GENERAL MEETING
Held at Winchelsea Community House
29th October 2020
(Via Zoom Link due to Covid 19)

The Winchelsea Community House Committee acknowledges the Wathawurrung People who are the Traditional custodians of this land. We would also like to pay respect to the elders both past and present and extend that respect to Aboriginal people present.

Start: 10.30 AM

Present (Virtually): Christine Trotter, Jillian Evans, Tony Phelps, Thurid Pfiffer-Busby, Jenny Mathison, Stuart Forbes, Gill Davies, Simone Budd, Harry Kahle, Monique Jacques, Nicole Battle, Anne Shanley, Alicia Hooper (SCS), Wendy Greaves, Virginia Ancombe.

Apologies: Terrie Hannan (SCS), Barb Ryland (Winchelsea Wildlife Shelter), Don Smith (Winchelsea Lions), Robyn Black, Amanda Phelps.

Conflict of interest: Tony Phelps (Contractor/Tutor)

Previous Minutes and Matters Arising from Previous Minutes:

Acceptance of Previous Minutes:

A motion was moved that the minutes are a true and accurate record of the last Annual General meeting.

Moved: C Trotter

Sec: V Ancombe

Carried

Reports:

1. **Chairpersons Report:** T Phelps spoke to the report
2. **House Report:** W Greaves spoke to the report
3. **Treasurers Report:** W Greaves spoke to the report
4. **Bookkeepers Report:** G Davies spoke to the report
5. **Childcare Report:** W Greaves spoke to the report
6. **Adult Education:** T Pfiffer-Busby spoke to the report

Auspice Groups:

- **Men's Shed** S Forbes spoke to the report
- **Wensleydale Rural Group** C Trotter spoke to the report
- **WYLD** M Jacques spoke to the report
- **Winchelsea Wildlife Shelter** W Greaves spoke to the report

A motion that all reports be accepted en bloc

Moved: V Ancombe

Sec: M Jacques

Carried

All positions were declared vacant and Jillian Evans assumed the Chair for the Election of the incoming Committee.

Chairperson: T Phelps Unopposed

Treasurer:

Secretary: V Anscombe Unopposed

Ordinary members: S Budd, R Black, M Jacques, A Phelps

T Phelps resumed the Chair.

The Annual General Meeting closed at 11.20 AM

**WINCHELSEA COMMUNITY HOUSE A6247K
MINUTES OF COMMITTEE OF MANAGEMENT MEETING
Held at Winchelsea Community House 29th October 2020
Financials for the AGM
(Carried out electronically due to Covid 19)**

The Winchelsea Community House Committee acknowledges the Wathawurrung people who are the traditional custodians of this land. We would also like to pay respect to the elders both past and present and extend that respect to Aboriginal people present.

Present: T Phelps, M Jacques, R Black, S Budd, V Anscombe

Apologies:

A motion was moved that the audited financials, as presented and circulated, be accepted.

Moved: *V Anscombe*

Sec: *T Phelps*

Carried

AGM CHAIRPERSON'S REPORT 2020/2021

Déjà vu, anyone? For a second year, Winch House is holding the AGM via videoconference due to the impacts of Covid. I earnestly hope this is the last time – face to face is much more effective, although you have probably experienced the benefits of online meetings too.

In a word, the past year has been one of “disruption”. It has been almost impossible to get anything going in terms of activities and programs. Lockdowns come, go, and come back again, and each time the momentum of getting things into a schedule is lost. All of this has had a severe impact on the staff, volunteers and clientele at Winch House with the constant re-jigging, re-scheduling, paperwork, and updates at all levels of government and between multiple agencies.

It has been a mammoth effort to keep Occasional Care operating as an essential service in the middle of all this. If not for that, Winch House would simply have been totally closed many times – but Occasional Care has kept going, and kept going. An amazing effort by all concerned that has mostly flown under the radar. Providing that service means all the related activities keep going too, such as cleaning, reporting, admin, invoicing.... My respect to everyone for making sure that this important (and well-used) service was there for the people in our community that needed it.

As we head down the final straight and look to a 2022 where the Covid vaccines allow a return to something like a ‘back-to-business’ operation, we do have a lot to look forward to. Winch House is offering free assistance to seniors to make the most of a government program aimed at taking the mystery and concern out of using technology, courtesy of a grant. There are physical activities to join in with, and get back to socialising with a bit of fitness and fun. Even something as simple as the Craft Group being able to meet in their regular slot. Plus of course Winch House will be looking to put on lifestyle courses and other activities to get people together, fire up interests and hobbies, and to build our community.

The big project for 2022 will be the taking over of the old Shire Hall. A bit of a silver lining to the Covid storm-clouds is that the renovations in the Hall, and the major office movements in the Community House itself, can all go ahead full steam now that the Shrine of Remembrance exhibition has been cancelled. We open up in January 2022 with a spruced –up Hall and a hat-full of ideas on how to make the most of it, together with some funding from Surf Coast Shire to make it happen. I think there is so much potential for this space to grow and pull together the Winchelsea community – and I earnestly hope that we’ll get the participation and engagement it needs to succeed. Let’s see what you (yes, you) can do for this bold experiment!

I will close with a big “Thankyou” to the people and organisations that enable Winch House to be what it is. The Committee, the staff, the volunteers, the people who call by or join in, Surf Coast Shire, state and federal agencies, charities and grant-funders. The conductrice for all of

this is our Manager, Wendy, who gets an admiring “Well Done!” too for coping with an exceptionally challenging year. I look forward to a very different and much more positive 2022.

Tony Phelps

Committee Chair

Winchelsea Community House

AGM MANAGER'S REPORT 2020/2021

Wow what a year! I really don't know where to start with my report this year. Very early into the start of the new financial year we went into lockdown 2.0 and from there lockdown 3.0 and 4.0 all in the same year. It has been an incredibly difficult year as we have tried to navigate our way each and every day through vast amounts of restriction information which was constantly changing. We have had to listen to hours of press conferences to stay up to date and make sure we are adhering to all the necessary protocols. On the positive side I am so proud of the whole team of staff, committee and volunteers that have been working so hard behind the scenes to keep the wheels turning, run our Occasional Care Service, assist with roles outside their normal job descriptions, checking in on our community and supporting each other throughout these difficult times. A big thank you to everyone!

AUSPICE GROUPS

As at 30th June, 2021 Winchelsea Community House has five auspice groups being:

Winchelsea Men's Shed/Community Garden

Wensleydale Rural Community Group

Winchelsea Youth Leisure Drop-In (WYLD)

Winchelsea Wildlife Shelter

Wurdale & Surrounds Recovery Network

Each of the groups have provided a report which is attached in this annual report.

GROUPS OF THE HOUSE

Craft Group- We have had a very enjoyable year – when we could attend – due to covid. Our Community Quilt is now on permanent display at the Medical Centre for all to enjoy. We hope next year is "all go".

Crochet Group –The Saturday afternoon Crochet Group originally commenced as a monthly get together in 2019, and was open to local ladies and ladies from Greater Geelong and Surf Coast. The group started initially with more members from Geelong than Winchelsea however it has now morphed into a group that is Winchelsea based with 1 lady who comes out to Winchelsea fortnightly. We regularly have 5 - 8 people meeting, including one gentleman and a few members who only attend when the Football Netball season is not running! Every member of the group brings their own "work in progress" and you can guarantee that we spend more time chatting than crocheting, but that is the joy of the get together!

There is always room for more members so if you would like to join us, we meet on a Saturday afternoon from 1.00PM onwards in the "Big Room". There is no fixed finish time

although we are usually finishing around 4.30PM. If you would like to learn to Crochet just pop along, spare hooks and yarn are available for your use, along with experienced crocheters to give you a lesson 😊

Toy Library- Our Toy Library continues to operate on a needs basis during normal operating hours. The library has many beautiful toys available to borrow – 2 toys for 2 weeks for \$2. Membership is open to anyone – parents, guardians, carers and grandparents and there is no membership fee to join.

There are all types of educational and fun toys in our collection for babies up to school age so come and check it out.

SERVICES

During the year (when we were able to operate) we continued to offer all our main services such as printing, photocopying, room hire, computer use, general advice and referral, toy library, book library hiring services and our wonderful Occasional Care Service. All of these are provided at either no or low cost. We pride ourselves on having current technology available and our room hire facilities have interactive white boards and can cater for both small and large training groups but of course now we do need to adhere to all the covid density requirements. Access to our facilities out of normal working hours can also be arranged and many groups hire our rooms for meetings and functions in the evenings and on weekends.

We are also involved in supporting and assisting eligible community members to apply for the Power Saving Bonus under the Victorian State Government program. This support will continue until 31/1/22 and is a free service for the community.

VOLUNTEERS

Volunteers are a key part of our community organisation and are very welcomed. We have a variety of volunteer roles at Winch House including Toy Library, Occasional Care, Front Desk Reception or being a member of our Committee of Management. We thank our current volunteers for all their hard work during the year.

OTHER

For the 2020/2021 year we are pleased to report a profit of \$60456.78. This has come about essentially from covid related funding sources that we qualified for such as jobkeeper, ATO Covid support and Business Support Grants. These amounts came to around \$88,000 so without this unbudgeted income we would have reported a loss in line with our budgeted deficit for the year. This now gives us a bit of a buffer for the next couple of years to absorb future annual budget deficits as our funding and earnings fall short of our expenditure.

For the current twelve month period we have had to set a significant deficit budget so we will be again looking out for grant opportunities and ways in which we can make every dollar go further.

This time last year we made a decision to withdraw from our Learn Local training delivery for the 2021 calendar year and we have again decided to withdraw from the 2022 calendar year. There is still far too much uncertainty over the future and what we may and may not be able to achieve.

We continue to apply for relevant grants to be able to run engaging and relevant training such as the "Be Connected" funding we have received. This is to provide IT support and training to the community and will be available over the current 12 months.

Many of you will be aware that Winchelsea Community House will be taking over the management of the Shire Hall building from January 2022. We will have more to say about this as time goes by but this is an exciting initiative that we are very happy to be involved with.

This year has again been extremely demanding and challenging and I would like to thank the staff for all their hard work in assisting with all aspects of working through the ongoing challenges of covid-19, which have been and are continuing to be relentless.

I would also like to thank our wonderful committee who have been there for the staff and have provided enormous support to us all as well as fulfilling their normal committee duties. We look forward to brighter and happier days in 2022.

Wendy Greaves
Manager



STS
ACCOUNTING
GROUP

Surfcoast Taxation Services Pty Ltd

ACN 097 406 472

Certified Practicing Accountants

INDEPENDENT AUDITOR'S REPORT

To the members of Winchelsea Community House Inc

Report on the Audit of the Financial Report

Opinion

I have audited the accompanying financial report, being a special purpose financial report of the Winchelsea Community House Inc., which comprises the Balance Sheet, and Profit & Loss for the financial year ended 30 June 2021.

Basis for Qualification

As is common for organizations of this type, it is not practicable for the Winchelsea Community House Inc to maintain an effective system of internal control over monies received until its initial entry in the accounting records. Accordingly, my audit in relation to cash receipts was limited to amounts recorded.

Auditor's Qualified Opinion

In my opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial report of the Winchelsea Community House Inc presents a true and fair view of the results of the Winchelsea Community House Inc operations and cash flows for the year ended 30 June 2021 and its financial position as at that date in accordance with the accounting policies described in Note 1 to the accounts.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the entity in accordance with the *Associations Incorporation Reform Act 2012 (Vic)* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

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Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Board's financial reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)*. As a result, the financial report may not be suitable for another purpose.

Responsibility of the Board of Management for the Financial Report

The Board of Management responsible for the preparation and fair presentation of the financial report in accordance with the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and for such internal control as the Board members determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error. In preparing the financial report, the directors are responsible for assessing the Committee's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Board members either intend to liquidate the **Committee** or to cease operations, or have no realistic alternative but to do so.

The Board of Management is responsible for overseeing the Committee's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report, as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that audits conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our [my] opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by responsible entities.
- Conclude on the appropriateness of the entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink, appearing to read 'M Leigh'.

Margaret Leigh, CPA

STS Accounting Group

Dated: 5th October 2021

Profit & Loss [With Last Year]

July 2020 To June 2021

PO Box 75
WINCHELSEA Vic 3241

ABN: 48 932 340 254

Email: reception@winchhouse.org.au

	This Year	Last Year
Income		
Govt Funding		
DHHS Funding	\$86,909.17	\$83,033.45
ATO COVID SUPPORT	\$19,606.82	\$10,000.00
ACFE delivery support	\$1,856.40	\$5,471.71
surf coast shire funding	\$6,000.00	\$6,000.00
Shire Grants	\$2,000.00	\$0.00
SCS Grant Lets Go Outside	\$2,155.44	\$0.00
Muscular Skeletal Project Grants	\$0.00	\$842.63
Business Support Grant	\$10,000.00	\$10,000.00
Dyson Grant	\$300.00	\$0.00
Total Govt Funding	\$126,827.83	\$114,505.16
ACFE Courses	\$1,130.00	\$1,150.00
Activities Income		
Fee For Service	\$407.55	\$678.16
Life Style Courses	\$1,726.18	\$4,465.09
Room Hire	\$1,666.36	\$782.73
Photocopier	\$448.62	\$734.77
coffee tin money	\$0.00	\$11.45
Fund Raising	\$428.61	\$1,211.04
Total Activities Income	\$4,677.32	\$7,883.24
Occasional Care		
O/Care Fee Income	\$43,693.34	\$42,080.81
Deewr rebate income	\$66,858.73	\$54,344.54
Total Occasional Care	\$110,552.07	\$96,425.35
Fund Income		
JOBKEEPER SUBSIDY (NO GST)	\$58,500.00	\$36,000.00
Total Fund Income	\$58,500.00	\$36,000.00
House Membership Fees	\$0.60	\$0.00
Miscellaneous Income	\$3,120.24	\$151.31
Total Income	\$306,808.06	\$256,957.69
Total Cost of Sales	\$0.00	\$0.00
Gross Profit	\$306,808.06	\$256,957.69
Expenses		
Administration		
Stationery	\$332.72	\$700.64
House Supplies	\$1,444.54	\$1,806.28
Travel & Entertainment	\$344.00	\$1,308.95
Fundraising	\$0.00	\$226.55
Insurance	\$0.00	\$440.00
Legal/Accounting	\$772.73	\$772.73
PD - Staff	\$35.00	\$0.00
Toys / child equipment	\$240.00	\$55.41
SCS Grant Lets Go Outside	\$2,155.44	\$0.00
Muscular Skeletal Project Grants	\$0.00	\$842.63
Business Support Grant	\$2,072.73	\$0.00
Dyson Grant	\$300.00	\$0.00
Total Administration	\$7,697.16	\$5,310.56
Dues & Subscriptions	\$3,668.43	\$4,586.41

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

July 2020 To June 2021

	This Year	Last Year
Equipment Rental Expense	\$1,786.91	\$1,644.04
New Equipment (under \$200)	\$15.45	\$0.00
New Equipment	\$3,095.45	\$0.00
IT/Maintenance	\$0.00	\$355.00
House Maintenance	\$996.90	\$393.86
Employment Expenses		
Work Cover	\$0.00	-\$310.35
Wages & Salaries	\$196,932.81	\$206,381.74
Workers' Compensation	\$2,059.57	\$1,914.72
Superannuation	\$17,131.06	\$17,773.99
Total Employment Expenses	\$216,123.44	\$225,760.10
Portable Long Service Leave	\$2,917.03	\$1,413.01
Services		
Electricity	\$3,551.84	\$3,596.07
Telephone/Internet	\$1,839.41	\$1,908.63
Total Services	\$5,391.25	\$5,504.70
Activities Expenses		
life style course expenses	\$1,750.00	\$3,800.00
ACFE Courses	\$0.00	\$1,865.46
CASI Contribution	\$2,000.00	\$0.00
Total Activities Expenses	\$3,750.00	\$5,665.46
Occasional Care		
O/Care suplies	\$739.25	\$410.25
occ-care art supllies	\$73.53	\$13.27
Total Occasional Care	\$812.78	\$423.52
Misc Expenses	\$381.36	\$31.95
Banking Expenses		
Bank Fees	\$50.10	\$68.05
Merchant fees	\$336.37	\$396.50
Total Banking Expenses	\$386.47	\$464.55
Total Expenses	\$247,022.63	\$252,395.79
Operating Profit	\$59,785.43	\$4,561.90
Other Income		
Interest Income	\$671.35	\$1,213.92
Total Other Income	\$671.35	\$1,213.92
Total Other Expenses	\$0.00	\$0.00
Net Profit/(Loss)	\$60,456.78	\$5,775.82

This report includes Year-End Adjustments.

Balance Sheet [Last Year Analysis]

June 2021

	This Year	Last Year	\$ Difference	% Difference
Assets				
Current Assets				
Cash On Hand				
Cheque Account	\$183,405.15	\$125,833.29	\$57,571.86	45.8%
Cash Drawer	\$100.00	\$100.00	\$0.00	0.0%
LSL Provision Account	\$21,933.08	\$21,694.83	\$238.25	1.1%
Investment Account	\$11,542.54	\$11,428.42	\$114.12	1.0%
investment ACC no.2	\$23,988.81	\$23,669.83	\$318.98	1.3%
Petty Cash	\$300.00	\$300.00	\$0.00	0.0%
Toy Library cash float	\$20.00	\$20.00	\$0.00	0.0%
Total Cash On Hand	\$241,289.58	\$183,046.37	\$58,243.21	31.8%
Pledges Receivable	\$0.00	\$60.00	-\$60.00	(100.0)%
Total Current Assets	\$241,289.58	\$183,106.37	\$58,183.21	31.8%
Total Assets	\$241,289.58	\$183,106.37	\$58,183.21	31.8%
Liabilities				
Current Liabilities				
GST Liabilities				
GST Collected	\$3,814.68	\$3,590.39	\$224.29	6.2%
GST Paid	-\$822.68	-\$727.11	-\$95.57	(13.1)%
Volunteer grant	\$402.89	\$733.80	-\$330.91	(45.1)%
Total GST Liabilities	\$3,394.89	\$3,597.08	-\$202.19	(5.6)%
Payroll Liabilities				
Payroll Accruals Payable	\$6,333.09	\$9,975.26	-\$3,642.17	(36.5)%
Superannuation Liability	\$1,432.36	\$1,938.89	-\$506.53	(26.1)%
Total Payroll Liabilities	\$7,765.45	\$11,914.15	-\$4,148.70	(34.8)%
Toy Library program	-\$130.82	-\$76.28	-\$54.54	(71.5)%
Adult Edu grant	\$8,795.91	\$5,398.19	\$3,397.72	62.9%
Burns Awareness Grant	\$0.00	\$395.06	-\$395.06	(100.0)%
Muscular Skeletal Project Grant	\$0.00	\$3,157.37	-\$3,157.37	(100.0)%
SCS Shire Hall Project Grant	\$6,914.14	\$0.00	\$6,914.14	NA
Be Connected Grant	\$2,500.00	\$0.00	\$2,500.00	NA
Surfcoast Shire COVID 19 Grant	\$0.00	\$684.13	-\$684.13	(100.0)%
SCS Grant - Lets Go Outside	\$1,844.56	\$0.00	\$1,844.56	NA
Total Current Liabilities	\$31,084.13	\$25,069.70	\$6,014.43	24.0%
Long-Term Liabilities				
Auspice Groups				
WYLD	\$8,548.84	\$9,608.84	-\$1,060.00	(11.0)%
Wildlife Shelter	\$417.00	\$10,000.00	-\$9,583.00	(95.8)%
Wurdal & Surrounds Recovery Network	\$2,475.00	\$0.00	\$2,475.00	NA
Mens Shed	\$13,200.51	\$13,320.51	-\$120.00	(0.9)%
Wensleydale Rural Community	\$2,742.41	\$2,742.41	\$0.00	0.0%
Total Auspice Groups	\$27,383.76	\$35,671.76	-\$8,288.00	(23.2)%
Total Long-Term Liabilities	\$27,383.76	\$35,671.76	-\$8,288.00	(23.2)%
Total Liabilities	\$58,467.89	\$60,741.46	-\$2,273.57	(3.7)%
Net Assets	\$182,821.69	\$122,364.91	\$60,456.78	49.4%
Equity				
Prior Year's Surplus/Deficit	\$50,217.16	\$50,217.16	\$0.00	0.0%
Retained Earnings	\$72,147.75	\$66,371.93	\$5,775.82	8.7%
Current Year Surplus/Deficit	\$60,456.78	\$5,775.82	\$54,680.96	946.7%

This report includes Year-End Adjustments.

Balance Sheet [Last Year Analysis]

June 2021

	This Year	Last Year	\$ Difference	% Difference
Total Equity	\$182,821.69	\$122,364.91	\$60,456.78	49.4%

This report includes Year-End Adjustments.

Margaret Leigh
STS Accounting Group
22 Willis Street
Winchelsea Vic 3241



Notes to the Accounts – Winchelsea Community house

1. Statement of Significant Policies

The Committee have prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependent on general purpose financial reports. This financial report is therefore a special purpose financial report that has been prepared in order to meet the needs of members. The financial report has been prepared in accordance with the significant accounting policies disclosed below which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise. The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of this report are as follows:

1(a) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Statement of Cash Flow

July 2020 To June 2021

ABN: 48 932 340 254

Email: reception@winchhouse.org.au

Cash Flow from Operating Activities

Net Income	\$60,456.78
Pledges Receivable	\$60.00
GST Collected	\$224.29
GST Paid	-\$95.57
Volunteer grant	-\$330.91
Payroll Accruals Payable	-\$3,642.17
Superannuation Liability	-\$506.53
Toy Library program	-\$54.54
Adult Edu grant	\$3,397.72
Burns Awareness Grant	-\$395.06
Muscular Skeletal Project Grant	-\$3,157.37
SCS Shire Hall Project Grant	\$6,914.14
Be Connected Grant	\$2,500.00
Surfcoast Shire COVID 19 Grant	-\$684.13
SCS Grant - Lets Go Outside	\$1,844.56
WYLD	-\$1,060.00
Wildlife Shelter	-\$9,583.00
Wurdal & Surrounds Recovery Network	\$2,475.00
Mens Shed	-\$120.00

Net Cash Flow from Operating Activities	\$58,243.21
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Cash Flow from Investing Activities

Net Cash Flow from Investing Activities	\$0.00
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Cash Flow from Financing Activities

Net Cash Flow from Financing Activities	\$0.00
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Net Increase/Decrease for the period	\$58,243.21
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Cash at the Beginning of the period	\$183,046.37
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Cash at the End of the period	\$241,289.58
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AGM BOOKKEEPERS REPORT 2020/2021

This has been another difficult year at Winch House, due to Covid, with frequent closures and restrictions on activities inside the building. I have spent most of last year and a lot of this year working from home, which, although awkward at times, has been quite successful.

We now look after the finances of five auspice community group: Men's Shed, WYLD (Winchelsea Youth), Wensleydale Rural Community, Wurdale & Surrounds Recovery Network and Wildlife Shelter.

Our main income as always has been from government funding. We also received various additional grants and the JobKeeper subsidy.

Occasional Care was our main source of in house income. Adult Education was very low, due to courses unable to be held or continue, because of lockdowns and restrictions. We were still able to offer photocopying and computer use, and the toy library had a few new members, but is still not utilized very much.

The funding, grants and occasional care have left us in a good position financially.

Although we are currently in yet another lockdown, hopefully with more people getting vaccinated, we will soon be open and running as normal, with masks on of course.

The changes each time we have had a lockdown or restrictions has been a very difficult time for Wendy, but she has worked diligently to keep to the rules and keep us all safe. I thank Wendy for all her support and understanding through the year.

Gill Davies

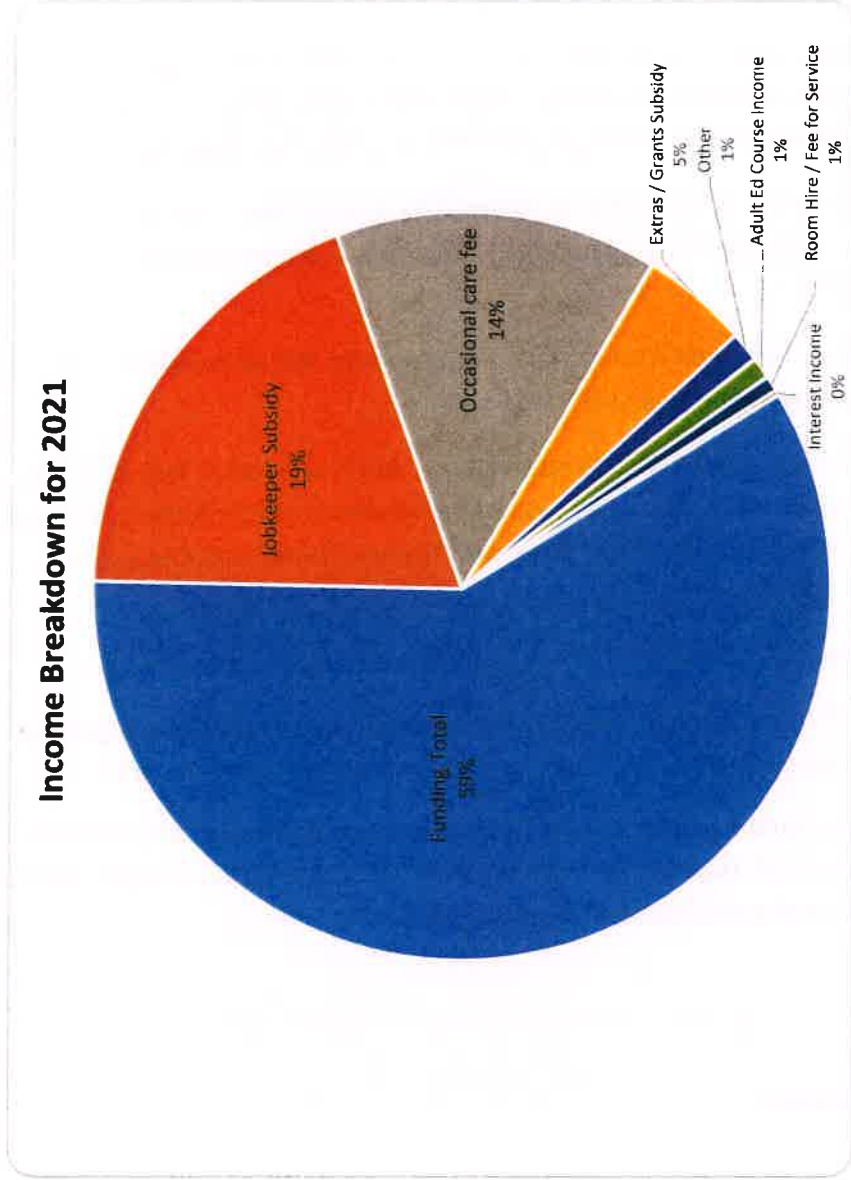
Bookkeeper

Winchelsea Community House

Income Breakdown For 2021

	\$s
DHHS Funding	\$86,909
ATO Covid Support	\$19,607
ACFE Funding	\$1,856
SHIRE Funding	\$6,000
O/c fee Subsidy	\$66,859
Funding Total	\$181,231
Shire Covid Grant	\$2,000 *
SCS Lets Go Outside Grant	\$2,156
Business Support Grant	\$10,000
Dyson Grant	\$300
Extras / Grants Subsidy	\$14,456
Jobkeeper Subsidy	\$58,500
Adult Ed Course Income	\$2,856
Room Hire / Fee for Service	\$2,073
Other	\$3,999
Occasional care fee	\$43,693
Interest income	\$671
General Income	\$53,292
Total	\$307,479

*Originally \$4,000, balance transferred to liability a/c



AGM TREASURER'S REPORT 2020/2021

We have had a vacant Treasurer position again this financial year and the responsibilities of this role have fallen back to the whole Committee. The Committee are pleased to report another year where we have managed to end with a surplus which this year amounts to \$60456.78. This whole financial year has again been far from normal but it is great that our predicted deficit budget was turned around. Significant government financial assistance during covid enabled us to achieve this result.

Overall we continue to be in a healthy financial situation despite a deficit budget for the 2021/2022 year having been set. We are optimistic about meeting the challenges we face to look for grants and other funding that will support us.

We are hopeful of finding a new Treasurer for the 2021/2022 year.

AGM WINCHELSEA OCCASIONAL CARE REPORT 2020/2021

This year's start was pretty much on track, with new enrolments and existing families continuing on from last year. Children have settled in well and seem reasonably unfazed by current events.

We continue to step up our hygiene approach, taking childrens' temperatures, hand washing as soon as they arrive and frequent sanitising or washing of toys and equipment.

The latest lockdown was probably our most challenging due to extra restrictions. Numbers were down a lot for the 3 weeks by more than 50%. With new enrolments coming through we should expect an average of 12 children per day. During the latest lockdown we were able to catch up on extra cleaning and weeding.

In August I attended 2 webinars relating to 'New rules & regulations' and 'Documentation and program planning'. Sandra and Tara also attended the latter. Both Sandra and Tara have been a great asset, adapting to any changes when needed and contributing some great ideas re program planning.

I've sent parents a newsletter informing them of latest updates re QR codes, masks etc. school holiday closure (2nd week) and that I will be away for 2 weeks (Monday 20th Sept-Friday 1st Oct).

I am waiting until later on in the year to decide when or if we have an end of year Christmas party, it will depend on current restrictions if any. I have informed families that we will still go ahead with a raffle draw.

Was really hoping this year was going to be a more normal one compared to 2020, unfortunately that's not been the case. However I am optimistic that 2022 will have some semblance of normality. Thankyou again for your support throughout the year.

Sincerely Tina Farmer Occasional Care Coordinator

AGM ADULT EDUCATION CO-ORDINATOR'S REPORT 2020/2021

July 2020, the start of term 3 saw us plunged into COVID lockdown that would last for several months and end only towards late October, putting all our courses and classes on halt until further notice.

With COVID lockdowns happening a lot of the time, resulting in us barely meeting any funding requirements, we decided not to apply for and plan any ACFE courses for 2021 when the time came. This meant putting ACFE on hold and planning to re-assess the situation at the end of 2021 when we would be due to request new student contact hours funding for 2022.

Although this was slightly pushed back in date due to the Victorian lockdown, we were delighted to be able to offer a *First Aid/CPR refresher* course from our Accredited Training list, like every year. This course is always well booked, with participants including our own childcare staff.

Our Lifestyle Course *Tai Chi*, our courses under SurfCoast Shire's *Let's Go Outside* grant, as well as our *ANOA (Active Neighbourhoods for Older Australians)* program ran intermittently throughout the year whenever we weren't in lockdown or were able to offer the programs outside.

Unfortunately, all of them have seen a decline in participants. During 2020's first and second lockdowns, we lost a large portion of students who, despite our best efforts, never came back. Then, in subsequent lockdowns, more and more people abandoned the class, clearly showing the early onset of COVID fatigue, until we were left with only a small amount of people. However, we still strive to run the classes even with low numbers so we can offer at least something to the community whenever possible.

Other planned courses, for example our ever-popular Hare Krishna cooking class, unfortunately have fallen victim to lockdowns and have had to be postponed indefinitely more than once.

Of course, not running any courses does not necessarily equate to not having anything to work through in the background. We've constantly been on the lookout for changes in restrictions that might allow us to open up again, and work through regulations to be open to the public as well as run face-to-face classes safely.

Although we were not able to run any of the courses offered in partnership with Bellarine Training and Community Hub this financial year, we are maintaining collaboration with them which enables us to offer certificate courses in Winchelsea.

Unfortunately, our other partnerships have not picked up again this financial year, either. We will, however, continue to pursue those possibilities.

These partnerships are important to make sure we can keep growing and more importantly survive in the ever increasing difficult environment in which we work. We are continually faced with increased operating expenses but we are not ever guaranteed any increase in our

key funding to cover these possible changes, so being proactive and looking for opportunities that help us to achieve our goals is essential.

As you will all appreciate we do work in a small rural community and even at the best of times, it can be challenging to get enough people interested in classes so we can run them. We are hopeful that we can get back to some sort of new normal some time soon and resume our work without the frustration of constant disruptions.

Our courses and classes general overview is advertised in our Newsletter at the start of each calendar year as well as on Facebook and in "The Winchelsea Star" during the year. If you do not have access to our advertising please contact us and we can add you to our email circulation list. Rest assured that we will not be flooding you with our Newsletter.

Courses Delivered for 2020/2021

Accredited Training

1. First Aid Level 2/CPR (Term 4 2020)

Lifestyle Courses

1. Tai Chi (whenever not locked down – or – possible outside)
2. Gentle Movement (ANOA; whenever not locked down – or – possible outside)
3. SurfCoast Shire Let's Go Outside program (whenever possible outside)
4. Group Fitness – Wednesday evening exercise class

We are very much hoping that next year will look slightly better again with COVID not being such a massive factor and are currently exploring possibilities of how to safely run classes around the house or in the outdoors.

Thurid Pfeiffer-Busby

Adult Education Co-Ordinator at Winch House



Winchelsea Men's Shed
55 Hesse St
Winchelsea 3241

Winchelsea Men's Shed - winchmensshed@gmail.com



Ray Atkinson: Coordinator
Frank Jelliff: Secretary
Ray King: Treasurer

For The Community

Annual Report for Year 1st July 2020 To 30th June 2021

This is a list of our current 27 members from Winchelsea and its surrounding districts.

Ray Atkinson,	Rob Clark,	Barry Winter,	Lloyd Gosling,	Tim Harte	Graham McPadden,
John Bumford,	Frank Jelliff,	Don Wilson,	Victor Caruana,	Bill Walters,	Clyde Stephenson,
Ron Culliver,	Clive Milne,	Peter Billings	Don Smith ,	John Caldow,	Martin Siegrist
John Bader,	Les Brown,	Stuart Forbes,	Alex Walker,	Russell Brown,	
Alasdair Baird,	Ray King,	Colin Kirby,	Warren Butcher.		

Due to Covid 19 restrictions the shed operated on and off over the 12 month period. No monthly meetings were held for September, October and November 2020, and January and June 2021.

With that in mind there was limited ability to operate as we would have liked. But having said that, there was still much activity across the months where the Shed did operate.

The income of the Shed comes from donations and doing odd jobs in and around the Winchelsea District. Regular barbecues run on market days, and the odd other occasion, are also a source of income which unfortunately was not available for the entire financial year.

However it is not all doom and gloom. The selling of bagged off-cuts as firewood brings in a steady flow of income in the colder months and the sale of crafted items at the Mideka shop (made by some of our more skilled Shed members) also contributed.

We took our turn at the Angelsea Resale Shed in March. Unfortunately our next turn (in July 21) was cancelled the day before we were rostered on as the State went into lockdown.

In July 2020 our AGM was held. Office bearers were elected for the 2020/2021 year. Ray Atkinson continuing as Co-ordinator. Stuart Forbes continued as Secretary and Ray King as Treasurer.

The Shed was closed for most of the period between September to November.

In December 2020 we were successful in obtaining a grant from The Dept of Health & Human Services.

This money was put towards much needed equipment for the workshop. A belt sander and bench drill among other items. These items were sourced and obtained by Stuart Forbes our resident machinery expert.

We also obtained a generous sponsorship from Eastwood Andrews (Real Estate agents) with a sign board being prominently displayed at the front. We thank Eastwood Andrews for their support.

Stuart Forbes stepped aside as Secretary in the new year. Colin Kirby was initially going to take on the role but Frank Jelliff stepped in and is now the current Secretary. Thanks to Stuart for his efforts and to Colin for putting his hand-up when needed.

In March we completed delivery of an outdoor picnic table for a park in Inverleigh. The table was well received and could well lead to future orders. One of our members successfully completed The Accidental Lifeline Councillor Course, and has been trained up and is currently working part-time in that environment. Congratulations to Alasdair on this achievement.

On March 17 we attended the Angelsea Resale Shed where a productive day saw us take over \$400.

In April the car park surrounding the Shed was “upgraded” to improve the drainage. The final result was a little underwhelming (as far as the Shed members are concerned) but explanation from the Project Officer at the council has clarified, to some extent, the reasons behind the works.

In May we were fortunate to be visited by Surf Coast Shire Mayor Libby Stapleton and Councillor Adrian Schonfelder. Their visit was well received and gave the members a chance to voice their concerns and opinions. Follow up to some of the concerns was done promptly and we thank Libby and Adrian for being so generous with their time (and patience).

Also in May we were successful in obtaining a grant through the Surf Coast Shire Small Grants Scheme. The funds assisted with the purchase of a portable fume extraction system for the welding workshop and for First Aid Training. The training was tentatively scheduled for October 2021 but is currently on hold to a date to be arranged.

In June, in between lockdowns, we had a visit from a group from Barwon Health. These are scheduled visits which occur roughly every 2nd month but due to the circumstances they were few and far between in the previous 12 months. The participants from Barwon Health really enjoy their time at the Shed and this arrangement will continue going forward.

To be compliant with the protocols regarding Covid19 we set up a QR code system for registering attendance at the Shed for those with smart phones (or those smart enough to use them). A manual register is still maintained.

The community garden is overseen by the Men's Shed and made operational and productive by the continuing hard work and perseverance of Clive Milne. Clive puts many hours into this and we cannot thank him enough for the work he does. Community members are encouraged to take some of the produce for their needs. We hope for, but don't demand, a show of appreciation from either their skills by assisting in the garden, or a donation in the box if they can afford the time or money.

A big thank you to John Bumford our Publicity officer. John keeps us abreast of the goings on in the community as well as feeding our input back to the various stakeholders where necessary (or not). John is also our conduit to the Winchelsea Star and other forums.

The Surf Coast Shire hold quarterly meetings for the Sheds under their jurisdiction. Terri Hannan ably co-ordinates these meetings where the leaders of the four Surf Coast Men's Sheds, Torquay, Anglesea, Lorne and Winchelsea gather for what is called “Heads of Sheds” meetings. These meetings are held at the different sheds on an alternating basis. They are a great source of information as well as for sharing ideas and resources across the region. These help to engender a good working relationship for all involved. We appreciate the work Terri puts in co-ordinating and chairing these catch-ups.

The Winchelsea Men's Shed Committee of Management for year 2020/2021 is as follows:

CO-ORDINATOR	Ray Atkinson.
SECRETARY	Frank Jelliff (Stuart Forbes pre-January)
TREASURER	Ray King
GARDEN SUPERVISER	Clive Milne
WORKSHOP MANAGER	Bill Walters assisted by Stuart Forbes
PUBLICITY OFFICER	John Bumford.
OTHER COMMITTEE MEMBERS	Clyde Stephenson

**This report was compiled by: Frank Jelliff
Winchelsea Men's Shed Secretary.**

AGM WENSLEYDALE RURAL COMMUNITY GROUP (WRCG) REPORT **2020/2021**

Unfortunately, there has been virtually zero social activity of the group due to COVID-19 restrictions.

We were ever hopeful of being able to arrange our popular Xmas Community Function for 2020, however, both Government Health Restrictions and risk profiles made this impossible. We anticipate a similar situation for 2021.

Our FFOTM (first Friday of the month) Group were only able to meet for one month of the year. FFOTM for May was held at Sweet Thyme Café where 35 community members attended and celebrated with hope of the return of activity. Each month we cancel is met with sadness for each other, our community and country.

We have, however, been working with the Surf Coast Shire Team in developing the scope and development plan for Stage 2 Wurdale Hall improvements. The plan is currently being finalized for firm quotation and start. Of course all depends on current COVID-19 restrictions.

Christine Trotter
July 2021

AGM WINCHELSEA YOUTH LEISURE DROP-IN (WYLD) REPORT

2020/2021

Well what else can we say but, what another roller coaster of a year.

WYLD faced the struggles that everyone faced, the planning, rescheduling and the hard cancelling.

We were able to offer some online challenges and activities through 2020 and 2021 that were welcomed by the group and also some face to face catch ups at the skate park and the Shire hall.

Monique and Robyn were able to attend some free training between restrictions and completed the Accidental counselling training with lifeline and Monique completed the Youth mental health training with the Youth guru.

Our WYLD young people are eager to get back to some group outings and activities, and we hope to be able to meet their needs later in the year. This will include some face to face tutoring and accredited training for our young people.

Kind regards

WYLD



AGM WINCHELSEA WILDLIFE SHELTER REPORT 2020/2021

Our new triage room has been invaluable to the treatment and assessment of all native wildlife that has come in since July 2020. Every animal enters the triage for inspection of injuries, observation and care. It has provided a safe haven for injured, orphaned and displaced wildlife, especially with ongoing treatment and four hourly feeds that are required for the many orphaned baby birds and marsupials.

Winchelsea Wildlife Shelter new triage room has provided an extra 56 animals a chance of rehabilitation. Without this new addition of the triage room, we would unfortunately not be equipped to assist and provide care for them.

With almost 12 months approaching since the arrival of the triage room, it is hard to imagine how we did without it.

Thank you once again Winchelsea Community House from the Winchelsea Wildlife Shelter and the extra 56 animals we were able to treat and care for in this wonderful triage room.



AGM WURDALE AND SURROUNDS RECOVERY NETWORK (W&SRN)

REPORT

2020/2021

This report concentrates on the documentation developed by the W&SRN and also includes community interactions where they existed. An Auspice Agreement was established with Winch House early in 2020 and we thank them for allowing us to incorporate with them.

The ongoing COVID-19 epidemic has had an effect of essentially curtailing W&SRN community activities as it has had on similar organizations. The upside is however is that it has given the committee the opportunity of consolidating the Strategy, writing role descriptions, collating a Starter Kit, collating community information and other important activities.

The W&SRN Strategy has been written, and accepted by the committee in the reporting period. Other documentation produced includes a Volunteer/ Community Connector information package, an internal communication recommendation paper and a procedure for activating the R&R centre during an emergency event.

A letterbox drop was carried out in the Wurdale Surrounds. The drop consisted of a Newsletter and an Information Brochure. Several EOI's were received for committee positions as a result. A 3 part article has been drafted for the Winchelsea Star. This article covers the Concept and Formation, the Strategy and Community Involvement before, during and after an emergency event.

Agreement was reached between the W&SRN that they would share resources with the Winchelsea CFA Local Command Facility if and when required. This is an excellent example of two local organizations working together for the benefit of the community.

Leadership training and scenario enactments have been organized by the Surf Coast Shire in conjunction with Jamie McKenzie as part of the Victorian Government Safer Together Program. Not only is the W&SRN involved, but a number of other local organizations including the CFA, SES and a School representative have been invited to participate. The Community Emergency Leadership Training Course is proposed to run for 4 ½ days over two weekends in mid to late November. The training is open to all but aimed at community members interested in developing their leadership skills. The course is open to people from Winch & Hinderland, Anglesea, Bellbrae and Lorne. Up to 6 people from each area and no personal cost.

Committee members also participate in "Connecting Surf Coast". In short, this is a networking exercise between SCS, communities, Emergency Services and other groups to

develop community led action. The strategy centres around pre-planning and recovery considerations for all emergency events.

W&SRN members also contribute to the Winchelsea Community Action Network. This network replaced the Winchelsea District Covid Network. This group creates connections between group and individuals to support community led action. It shares information and strives to maximise results for a better Winchelsea.

The W&SRN Committee also acknowledges the support given by Winch House and Winchelsea Star for both monetary donations and assisting for the purchase of supplies for a Recovery Centre Starter Kit. W&SRN also acknowledge the support given by the Surf Coast Shire for encouragement, input and mentoring at all stages of the process.

Frank Dean

Interim Chair, Wurdale & Surrounds Recovery Network